



Payment of Fees:

Harbour City Dental Hygiene makes every effort to ensure that clients receive dental care at the time interval agreed upon by you and our staff. As Power of Attorney(POA)/Guardian, you will receive an invoice for payment of account shortly after each dental hygiene appointment; it is payable upon receipt. We do not require you to return the invoice, but please include the client's name on your cheque. A service charge of 1.5% per month (19.56% per annum) will be added to any invoice not paid within 30 days of date of service.

1. Payment must be made to Harbour City Dental Hygiene upon completion of services.
2. Harbour City Dental Hygiene does not accept direct assignment from dental insurance companies with the exception of Veterans Affairs (DVA) administered through Pacific Blue Cross.
3. Harbour City Dental Hygiene staff will provide insurance forms for the client so they may be reimbursed directly by the insurance carrier for payments made to Harbour City Dental Hygiene. Not all services may be covered by the insurance company but Harbour City Dental Hygiene staff performs treatment and makes recommendations based on the client's needs, not on what the insurance company will cover. We will do our best to remain within the insurance limitations whenever possible.
4. The patient (or POA/guardian) is responsible for providing the necessary information in order for Harbour City Dental Hygiene to prepare your insurance forms. Harbour City Dental Hygiene will mail the forms to your insurance carrier unless other individual arrangements have been made.
5. Harbour City Dental Hygiene will communicate directly with the dentist on file and provide a request for restorative treatment if necessary and agreed upon by client and/or POA/Guardian.
6. We include a charge for the Institutional Visit, which covers the cost of our time for reviewing the medical history, including a review with staff before every visit and consultation with the RN or resident's physician to ensure there have been no changes that would prohibit or complicate dental hygiene treatment. To ensure effective mouth care within the facility, oral health observations and recommendations are communicated to residence staff and an oral care plan will be prepared and posted in the client's chart and bathroom. The fee also covers the cost of transportation and maintenance of mobile equipment that allows bed-side dental services for clients who are unable to obtain access to a traditional dental office setting.

Please initial this page and fill out the consent form on reverse and return one copy to Harbour City Dental Hygiene.

Thank you.

Initials